

**The following Rules of Order for Public Hearings shall be observed:**

-The Public Hearing will have a specific time limit, based on the topic, but in all cases will be **no longer than 60 minutes**.

-**Anyone wishing to speak must sign up** on the roster as you enter the meeting room. Speakers will be called in the order of sign-in. **Only those who have signed the roster will be invited to speak.**

-No speaker shall have the floor for longer than **3 minutes**.

- If your comments are the same as a previous speaker, please indicate that your comments align/agree with a prior comment. Restating the entire viewpoint is not necessary, although not prohibited.

-**NO Decisions will be made at the public hearing.** The hearing is to provide the public an opportunity to address the board with their concern.

-The Public Hearing is **not a question-and-answer period. Nor is it a point-counterpoint situation.** Please be respectful of other's viewpoints. Name-calling, accusations, or other forms of bad behavior will not be tolerated.

-All comments are to be directed to the Board, not to others in the room.

-Only opinions on the advertised topic of the public hearing will be entertained.